

**DSISD BOARD OF TRUSTEES MEETING
PUBLIC FORUM**

The DSISD Board of Trustees encourages comments from citizens and employees of the District. Every posted board meeting will have a Public Forum for items that are on the posted agenda for that meeting. Each speaker, including a group's representative, will be given three (3) minutes. Persons using a translator will be given six (6) minutes. Speakers wishing to address multiple issues may only address the board one time. The Board will listen to comments but cannot address the topic until they reach that item on the agenda.

During regular board meetings, the Board shall permit public comment, regardless of whether the topic is an item on the agenda posted with notice of the meeting. At all other meetings, including special, workshop, or agenda review meetings, public comments will only be heard on agenda items. The President or presiding officer may make adjustments to public comment procedures, including adjusting when public comment will occur during the meeting, reordering agenda items, deferring public comment on non-agenda items, continuing agenda items to a later meeting, providing expanded opportunity for public comment, establishing an overall time limit for public comment and adjusting the time allotted to each speaker. However, no individual shall be given less than one minute to make comments. According to the Texas Open Meetings Act, the Board may not discuss or act upon any issues that are not posted on the meeting's agenda.

Persons who wish to participate during the portion of the meeting designated for public comment must complete this form indicating the agenda item or topic on which he/she wishes to address the Board and submit it to the Superintendent's Executive Assistant prior to the start of the meeting. Forms will not be accepted once the meeting begins. If comments involve a complaint regarding a district employee or student, the speaker shall refrain from mentioning the employee or student by name.

The Board has adopted complaint policies that are designed to provide a prompt and equitable resolution of complaints and concerns. Each of these complaint processes allows an individual to appeal administrative decisions to the Board. Copies of DSISD policies regarding public participation in Board meetings and grievance/complaint procedures are available on the Dripping Springs ISD website or can be made available by contacting Superintendent's Executive Assistant at 512-858-3002.

During the Public Forum section of the meeting, board members will listen to comments but, as the designated spokesperson, only the President, or presiding officer, may respond to the speaker if required. Those responses are limited to:

- Specific factual information,
- Recitation of existing policy,
- Referring the speaker to applicable board policy,
- Placing the item on a future board agenda for discussion, if not listed on the current board agenda, or
- Referring the speaker to the appropriate administrator.

Speakers shall be heard on a first-come, first-served basis and shall not be permitted to relinquish time to another person.

Audio recordings of Board Meetings are posted on the DISD website.

I would like to address the Board of Trustees regarding the following:

Topic: _____

Agenda Item #: _____

Print Name: _____

Title/Organization: _____

Email Address: _____

Contact #: _____