



INDEPENDENT SCHOOL DISTRICT

STUDENT TRANSFER APPLICATION

Contract/Lease on a Home

2022-23 School Year

Refer to Policies FDA (Local) and FDB (Local) for specific information on district transfer policy.
Submit completed forms along with required documentation
to Sheila Lamb, Office of Superintendent (sheila.lamb@dsisdtx.us)

Student Name: Last		First			
Date of Birth (mm/dd/yyyy):	Gender: Male		Female		Student will be in Grade:
Current Address (include city, state, zip):				Phone #:	
Name of Parent/Guardian:			Email Address:		
Estimated Move-In Date:	Requested DSISD Campus				
	Dripping Springs ES	Rooster Springs ES	Walnut Springs ES	Sycamore Springs MS	
	Cypress Springs ES	Sycamore Springs ES	Dripping Springs MS	Dripping Springs HS	
CURRENTLY RESIDE <i>OUTSIDE</i> DSISD ATTENDANCE BOUNDARY			CURRENTLY RESIDE <i>INSIDE</i> DSISD ATTENDANCE BOUNDARY		
<ul style="list-style-type: none"> School district student is <i>currently</i> zoned for: Campus student is <i>currently</i> zoned for: 			OR		
Required Documentation			Required Documentation		
<ul style="list-style-type: none"> \$35 transfer fee <i>If building/buying</i>: first page of the contract on the new home (must show the address); a letter from the builder that confirms the estimated move in date and that the new home's foundation has been laid <i>If leasing</i>: copy of the lease showing the new home's address and the move-in date 			<ul style="list-style-type: none"> Proof of current residency within the district, such as property tax statement, property deed, or lease agreement; and a current utility bill (electric, water, or gas) <i>If building/buying</i>: first page of the contract on the new home (must show the address); a letter from the builder that confirms the estimated move in date and that the new home's foundation has been laid <i>If leasing</i>: copy of the lease showing the new home's address and the move-in date 		

Agreement to Conditions

This request is made with the full understanding of an agreement with the following conditions:

- The request for transfer must be renewed each school year for the student to remain at the receiving school.
- In approving transfers, the superintendent or designee shall consider availability of space and instructional staff, the student's disciplinary history, and attendance records.
- The District accepts NO responsibility for transportation of a transfer student, except as provided by statute or policy.
- Students approved for transfer must follow all rules and regulations of the district, including those for conduct and attendance; a violation of the District's rules and regulations may result in revocation of the transfer.

Parent/Guardian Signature:	Date:
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For Office Use Only		
Transfer Approved	Transfer Denied	Current District #: