

DATE: June 04, 2018

NEW STUDENT REGISTRATION PROCESS STREAMLINED

Dripping Springs ISD is streamlining the process to register new students to the district starting in June of 2018. Parents of new students will be able to go to a link on the DSISD website, where they can request an account to the New Student Online Enrollment portal. Then, parents can fill out student information that previously was contained on multiple forms. This transition is similar to the move DSISD made many years ago when returning students' annual enrollment verification moved online.

After filling out the online information, the parents will still need to physically present required documents at the student's new campus. Once those documents are verified and copied, the registration process can be completed. For elementary and middle school students, two summer dates have been designated at schools for parents to bring in documents: Thursday, June 14, 2018 and Tuesday, July 31, 2018. High School students should make an appointment with the Counseling Office by calling 512.858.3109 or 512.858.3129.

Documents that are needed for registration are:

- Proof of Residence:
 - Current lease agreement AND a current electric bill OR
 - Settlement statement with signature page/warranty deed AND a current electric bill OR
 - Current tax statement indicating Homestead Exemption
- Parent/Guardian Photo Identification
- Birth Certificate (Certified) - Certified birth certificates can be ordered at Texas.gov for \$22. This service, offered in English and Spanish, provides parents with a secure option for ordering their child's birth certificate. The orders are fulfilled by the Texas Department of State Health Services.
- Student's Social Security Card
- Immunization Records (List of Required Immunizations) (Area Immunization Providers)
- Previous School's Withdrawal Form

- Recent Unofficial Transcript or Report Card and Standardized Test results

ALL students, including those newly registered students who are new to the district, must complete the annual online enrollment verification process. This is different than registration as described above. The enrollment verification process for all students will begin at the end of July and all parents will be notified at that time.